IEEE provides the RightsLink for Scientific Communications dashboard to our institutional open access customers to make it easier and more convenient for administrators to manage their OA accounts. RightsLink for Scientific Communications is a sophisticated platform that ensures a seamless experience for authors, administrators, and institutions, from pre-submission to post-publication. It helps facilitate the collection, management, and reporting of publication charges for any journal—full OA, hybrid, or subscription.

Using the RightsLink communications module, publishers can trigger multiple email offers to authors that include a dynamic link to the automated RightsLink workflow. Real-time API data and reporting make it easy to track article charges and payments. The RightsLink online dashboard enables administrators to instantly access the most current information and generate reports as needed.

### Key Benefits:

- **Author-centric workflow** that leverages standard author, institution, and manuscript metadata
- **Automated billing** payable in 7 currencies by credit card, wire, check, or money order
- **Seamless integration** with current technology ecosystems
- **Dynamic pricing** and discount rules at the publisher, journal, and article-type level
- **Detailed reporting** for all parties in real time from a central source
- **Global customer service** available by email, phone, and live chat in multiple languages
- **Continual updates** with improved alerts and platform enhancements

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The RightsLink for Scientific Communications dashboard allows administrators to:

- View funding requests
- Approve or deny funding requests
- Choose to automatically approve funding requests
- Update administrator contact information
- Pull transaction reports to keep track of publishing activity

OA Agreement Manager

The OA Agreement Manager module works in tandem with the RightsLink for Scientific Communications dashboard to allow authors to request APC funding from their respective institutions or funders, ensure that special billing agreements are honored, and provide much-needed tools to institutions and funders for approving, tracking, and reporting APC funding requests.

FEATURES AND BENEFITS

- **PUBLISHER TOOLS** for setting up, managing, and tracking OA agreements with institutions or funders
  - Facilitate offsetting and special billing arrangements with funders or institutions
- **AUTO-NOTIFICATIONS** of article acceptance and funding approval for all parties
  - Keep all stakeholders informed and aligned
- **AUTOMATED WORKFLOW** for affiliated authors so key order details pre-populate according to the OA agreement
  - Delight authors with a quick and intuitive experience
- **EASY APPROVAL PROCESS** for institutions or funders to authorize funding or provide rationale for declined requests
  - Increase transparency and save staff time
- **AGGREGATED INVOICING** that honors special billing arrangements between publishers and institutions or funders
  - Eliminate drawdown accounts, manual debiting, and one-off transactions
- **DETAILED REPORTING** for all parties from a single, central source
  - Increase visibility for all parties

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